

Comhairle Cathrach Chorcaí Cork City Council

## **Reference Library – Guidelines for Class Visits**

- Class visits will include a demonstration on how to search for library books and journal articles on the Library Catalogue.
- In order to provide sufficient material on your chosen topics it is recommended that bookings be made well in advance and that a list of topics be submitted at least two weeks before the visit.
- Students are encouraged to join the library on their visit, application forms can be posted out to the school beforehand upon request. Membership will enable the student to borrow any lending material that has been sourced for their project. For further information on library membership visit our website at www.corkcitylibraries.ie

We would remind teachers that they are responsible for their students while in the library and that they should be present for the duration of the visit.

## If you are interested in making a group booking please enquire at the Reference desk or give us a call at (021) 4924911